



TRADE WASTE CONSENT APPLICATION FORM

OFFICE USE ONLY

TW No.

A change of occupancy	<input type="checkbox"/> yes	<input type="checkbox"/> no	If yes, date of change over	
An upgrade of existing facilities	<input type="checkbox"/> yes	<input type="checkbox"/> no		

1. TRADING NAME OF BUSINESS

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2. SITE DETAILS

Street number		Shop number		Street			
Suburb		Municipal Area	Choose your area	State	Choose your state	Postcode	

3. PROPERTY OWNER DETAILS

Surname				Given Names			
Postal Address							
Suburb				State	Choose your state	Postcode	

4. DETAILS OF TRADE WASTE DISCHARGER (BUSINESS OWNER)

Name and Postal Address of Company or individual(s)							
Surname				Given Names			
Postal Address							
Suburb				State	Choose your state	Postcode	
Surname				Given Names			
Postal Address							
Suburb				State	Choose your state	Postcode	
Australian Company Number (ACN)							

5. TYPE OF BUSINESS

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QUESTIONS FOR FOOD BUSINESSES

Seated dining area seating capacity (including outdoor)?	
Number of meals served per week?	

What percentage of turnover is from takeaway business?			
QUESTIONS FOR MOTOR TRADE BUSINESSES			
Total service/workshop area of site (m2)?			
Number of service bays?			
Total area of uncovered service/workshop space (m2) including service station forecourts			
How are solids, silts, sludges, grease, oil, solvents and other residues disposed?			
QUESTIONS FOR BUSINESSES OTHER THAN FOOD AND MOTOR TRADES			
Are any liquids, solids, products or chemicals associated with the activity discharged to sewer?		<input type="checkbox"/> yes (provide details in section 10)	<input type="checkbox"/> no
Has any testing been performed on the waste discharged to sewer e.g. pH, alkalinity etc.		<input type="checkbox"/> yes (please attach a copy)	<input type="checkbox"/> no

6. HOURS OF OPERATION AND/OR DISCHARGE			
DAYS OF THE WEEK		HOURS OF THE DAY	
Monday to Friday	<input type="checkbox"/>	to	and to
Saturday	<input type="checkbox"/>	to	and to
Sunday	<input type="checkbox"/>	to	and to
Casual Discharge	<input type="checkbox"/>		

7. CONTACTS			
PERSON RESPONSIBLE FOR DAILY MANAGEMENT OF TRADE WASTE			
Name		Position	
Phone	Fax	Email	
EMERGENCY CONTACTS			
Name		Position	
Phone (BH)		Phone (AH)	
Fax		Email	
Name		Position	
Phone (BH)		Phone (AH)	
Fax		Email	

8. NATURE OF DISCHARGE			
Grease / Cooking Oils	<input type="checkbox"/>	Motor Oils / Petrochemicals	<input type="checkbox"/>
Food particles	<input type="checkbox"/>	Solvents	<input type="checkbox"/>
Biological waste	<input type="checkbox"/>	Inks or dyes	<input type="checkbox"/>

Oil or fat Emulsions	<input type="checkbox"/>	Salt loading	<input type="checkbox"/>
Acids / alkalis	<input type="checkbox"/>	Heavy Metals	<input type="checkbox"/>
Photographic Waste	<input type="checkbox"/>	Chlorinated Hydrocarbons	<input type="checkbox"/>
Medical / Pharmaceutical Waste	<input type="checkbox"/>	Sulphur-containing Compounds	<input type="checkbox"/>
Pain	<input type="checkbox"/>	Ammonia	<input type="checkbox"/>
Pesticide / Herbicides	<input type="checkbox"/>	Cyanide	<input type="checkbox"/>
Disinfectants	<input type="checkbox"/>	Resins	<input type="checkbox"/>
Dirt or Sand	<input type="checkbox"/>	Radioactive Materials	<input type="checkbox"/>
Laundry waste	<input type="checkbox"/>		
Others (specify)			

9. ON-SITE FIXTURES GENERATING TRADE WASTE

FIXTURE NUMBER (ON SITE PLAN)	FIXTURE	NUMBER (OF FIXTURES)	VOLUME (OF EACH FIXTURE)
	Basin		
	Trough		
	Dishwasher – domestic		
	Dishwasher – commercial		
	Dishwasher – tunnel		
	Washing machine		
	Sink – single bowl		
	Sink – double bowl		
	Pot sink		
	Brine tub		
	Floor waste		
	Bin Wash		
	Bain Marie		
	Wok burner		
	Food waste disposal unit		
	Macerator		
	Car or truck was area		
	Wash down area		
	Pool backwash to sewer		

	Others (specify)		

10. CHEMICALS USED ON SITE (ATTACH ADDITIONAL PAGES IF MORE SPACE NEEDED)

CHEMICAL NAME	LIQUID OR SOLID	STORAGE DETAILS QUANTITY, LOCATION, STORAGE METHOD	MSDS ATTACHED
			<input type="checkbox"/> yes <input type="checkbox"/> no
			<input type="checkbox"/> yes <input type="checkbox"/> no
			<input type="checkbox"/> yes <input type="checkbox"/> no
			<input type="checkbox"/> yes <input type="checkbox"/> no
			<input type="checkbox"/> yes <input type="checkbox"/> no

11. ACTIVITIES GENERATING TRADE WASTE

In the table below, describe the processes or activities on the site that will generate Trade Waste. Please include the volumes and attach Material Safety Data Sheet (MSDS) for propriety products and chemicals used on the site if you cannot describe their chemical composition.

(IF MORE SPACE IS REQUIRED PLEASE PHOTOCOPY THIS TABLE)

ACTIVITIES OR AREAS PRODUCING TRADE WASTE	DESCRIBE THE TRADE WASTE STREAM (CHEMICAL COMPOSITIONS, SOLIDS, TEMPERATURE, PH, ETC)	MAXIMUM VOLUME (LITRES/HR)	MAXIMUM DAILY DISCHARGE (KILOLITRES)

ESTIMATED MAXIMUM TOTAL			

12. STORMWATER RUNOFF

Are any open areas that collect rainwater connected to sewer?

yes

no

If yes, please specify and estimate size of the area(s) and describe how the stormwater will be managed. (Attach separate sheet if necessary).

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13. PRE-TREATMENT OF TRADE WASTE

Describe the type and size of any pre-treatment equipment or facility through which the effluent passes before being discharged into Council's sewerage system.

PRE-TREATMENT APPARATUS	SIZE (LITRES)	TYPE (AND TYPE OF COVER IF RELEVANT)
Fixed or removable mesh screen		
Sink screen or strainer		
Dry basket arrestor – fixed screens		
Lint screen		
Grease arrestor		
Triple interceptor trap		
Oil separator		

Coalescing Plate separator		
Hydrocyclone separator		
Strainer pit		
Vertical Gravity Separator		
Silt arrestor		
Plaster arrestor		
Settling pit		
Cooling pit		
Neutralising tank or pit		
Mixing tank		
Silver recovery		
Other (specify)		

14. CONTINGENCY PLAN (CATEGORY 2 & 3 ONLY)

Has a contingency or risk management plan been drafter for:-

Trade waste non compliances or spills	<input type="checkbox"/> yes <input type="checkbox"/> no	If yes, please attach to application
Chemical spills	<input type="checkbox"/> yes <input type="checkbox"/> no	
Preventing entry of fire fighting water into sewer	<input type="checkbox"/> yes <input type="checkbox"/> no	
Temporary unavailability of sewer for emergency maintenance	<input type="checkbox"/> yes <input type="checkbox"/> no	

15. TRADE WASTE MANAGEMENT PLAN (CATEGORY 2 & 3 ONLY)

Has a Trade Waste Management Plan (or equivalent) that sets targets for reductions in water and trade waste minimisation been carried out for the site?

yes no

If yes, please attach to application

16. PROCESS OF INSTRUMENTATION DIAGRAMS (CATEGORY 2 & 3 ONLY)

Please attach:-

- Any relevant Process Flow Diagrams of Flow charts
- A flow diagram of any proposed treatment apparatus as follows
 - Capacity, dimensions and material of construction and lining of all pits and tanks.
 - Dosing equipment, pH control equipment, pumps and their respective rates, flow measuring equipment and an operation and maintenance schedule.

17. SITE PLAN

Please include a site layout plan at a scale of 1:200 with the following requirements:-

- All fixtures should be numbered on the plan

- A legend of what each number represents should be provided along with descriptions of processes and treatment apparatus.

The site plan must include:-

- Site address number and street address
- North point
- Scale
- Site boundaries
- Buildings on the property
- Location of
 - Trade waste sampling point (if required)
 - Flow meter(s) for water supply and trade waste volume
- Details of pipes and floor drainage conveying the effluent pipes and connections to sewer
- Details and location of all processes, tanks, pits, and apparatus associated with the generation of liquid trade waste
- Location, capacity/dimensions of the proposed pre-treatment facilities (from Section 12)
- Location and type of chemical storage areas and bunding
- The location of any discharge pumps, type of pump and their flow rates
- The location of any open areas connected to sewer

To help us assess your application you may also attach other relevant documentation, for example:

- Plumbers plans
- Drainage diagrams
- Diagrams of fixtures



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Date	

TRADE WASTE SITE PLAN **Scale 1:200**

Fixture Number	Description	Treatment Apparatus

18. TRADE WASTE DISCHARGER STATEMENT

This application must be signed below the following acknowledgments and undertakings by a person who has the authority to make all the statements and undertakings set out in this application.

- a) I have the authority to make all the statements and undertakings set out in this application.
- b) The statements set out in this application are true and correct
- c) I acknowledge that the trade waste discharger has either:
 - i. Been provided with a copy of the Cradle Mountain Water Trade Waste Policy and Guideline; or
 - ii. Been informed of how to access the Cradle Mountain Water Trade Waste Policy and Guideline on the Cradle Mountain Water website, or by requesting a copy from Cradle Mountain Water's Trade Waste Section
- d) If Cradle Mountain Water approves the Trade Waste Discharger's application, the Trade Waste Discharger will:
 - i. Comply with all the requirements of the Trade Waste Consent or Trade Waste Agreement, and the Cradle Mountain Water Trade Waste Guidelines as amended from time to time; and
 - ii. Ensure that all plumbing and drainage work on the site and all connected fittings or appliances comply with all requirements of Australian Standards, the relevant Plumbing Codes and any Trade Waste requirements imposed by Cradle Mountain Water.
- e) If Cradle Mountain Water approves this application, the occupier must allow Cradle Mountain Water's Officers to enter the site described in this application at all reasonable times for the purpose of:
 - i. Testing and monitoring the trade waste installation at the site; and
 - ii. To shut down the trade waste installation at the site if there is a threat to the health and safety of any person, or damage to Cradle Mountain Water's works or installations.

SIGNED by the Business Owner or Authorised Person:

	Name (printed)		
Date		Position	

PERSONAL INFORMATION PROTECTION STATEMENT

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